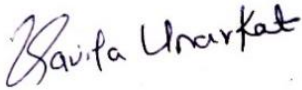




<b>POSH POLICY</b> <b>(PREVENTION OF SEXUAL HARASSMENT)</b>		
Policy No.	Effective From	Review Frequency
MIL/POL/HR/6.0	1 <sup>st</sup> April 2024	Annually
Prepared By	Reviewed By	Approved By
		
<b>Kavita Unarkat</b> General Manager HR	<b>Milan Shah</b> CHRO	<b>Priyavrata Mafatlal</b> MD

**Applicability: All in Mafatlal Industries Ltd**



### **PURPOSE**

To provide an environment that enables employees to work without fear of prejudice, gender bias and Sexual Harassment. Every employee in the Company should be treated with Dignity and Respect.

### **SCOPE**

- This policy applies to all categories of Employees of the Company, including permanent management and workmen, temporaries, trainees and employees on contract at its workplace.
- The workplace includes all offices or other premises where the company's business is conducted.

### **COMMITTEE**

A committee has been constituted by the management to consider and redress complaints of sexual harassment pertaining to the offices / administrative units / businesses of the Company.

The Chairman and the members of the committee are as follows: -

#### **Head Office**

- Ms. Smita Jhanwar – Chairperson & Presiding Officer
- Dr. Reena J Wani-Dy Chairperson (External Committee Member)
- Ms. Kavita Unarkat-Member
- Mr. Amish Shah -Member
- Mr. Nandkumar Gajria- Member

A quorum of three members is required to be present for the proceedings to take place. The quorum should include the Chairperson and at least two members, one of whom shall be a lady.

Above formed committee should ensure that the grievances/ redressal is solved as per the process laid in Vishaka guidelines under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Also, committee should ensure that at least one meeting is conducted in a financial year for creating awareness.

Separate Internal Complaint Committee constituted at factory of the Company at Nadiad & Sangli as per below:

**Nadiad Unit**

1. Mrs. Pratima Solanki Chairperson & Presiding Officer
2. Dr. Reena J Wani-Dy Chairperson (External Committee Member)
3. Mrs. Bhavana Rana Member
4. Mr. Vatsal Sheth Member
5. Mr. Ankit Patel Member

**Sangli Unit**

1. Mrs. Jyoti Prakash Jadhav-Chairperson & Presiding Officer
2. Mr. Ganesh B Patil- External Member
3. Mrs. Chaya Vilas Rajmane -Member
4. Mr. Ankit Patel-Member
5. Dipmala Pravin Londe-Member

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